Chesterfield Township School District

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Administrative Guidelines
ChesNet Rules and Responsibilities

The following rules and responsibilities for the use of ChesNet will serve as the Acceptable Use Guidelines of all staff and students and apply to all use of ChesNet. Violation of these rules and responsibilities will result in the loss of access and may result in other disciplinary or legal action.

1. All school rules apply to ChesNet use. Staff and students are responsible for good behavior on ChesNet, just as they are in a classroom, a school hallway or school offices.
2. Rules and responsibilities apply to all ChesNet users. Computer and ChesNet access is a privilege, provided by the Board of Education, not a right.
3. All students at computers accessing the Internet must be under the supervision of and in direct view of a staff member. Students accessing ChesNet in a computer lab must be actively supervised by a staff member.
4. The use of appropriate language is expected while communicating on ChesNet and will be monitored.
5. ChesNet use is limited to schoolwork, class projects and educationally related research.
6. ChesNet is protected by a filtering system. Any material found inappropriate while using the ChesNet must be reported to the supervising staff member, classroom teacher, lab instructor, or librarian and the network administrator immediately.
7. Intentionally damaging computers, computer systems or another person's files will result in cancellation of privileges and disciplinary measures.
8. All copyright laws must be respected. Plagiarism in any form will not be tolerated.
9. Only the technology department may install programs and hardware.
10. Personal information is not to be disclosed over ChesNet. Staff and students are not to provide personal information about other staff or students while on ChesNet.
11. Network users issued a password are responsible for its security. Using another person's password will result in the loss of ChesNet access and may result in disciplinary or legal action.
12. Sending abusive, discriminatory, offensive, defamatory, insulting, threatening, or harassing messages, transmitting any material in violation of national, state, local regulations, or Board of Education policies, accessing chat rooms, unauthorized game playing, excessive printing or use of excessive storage space on ChesNet is strictly forbidden. Attempts to access sites that contain obscene, offensive, lewd, illegal or vulgar material may result in disciplinary action.
13. E-mail is not guaranteed to be private and may be reviewed. The Board of Education has the right to monitor all electronic communications.
14. All staff and students are required to log off ChesNet before leaving a computer station.
15. All staff members will abide by Board of Education policies concerning electronic communications and social networking, per Policy 4119.26/4219.26.

Use of any information, by way of the Internet or e-mail, is at the user's own risk. The Board of Education denies any responsibility for the accuracy or quality of information obtained through this medium.

Adopted October 2007, Revised August 2011

<p style="text-align:center">Chesterfield Township School District
ChesNet Acceptable Use Agreement</p>

By signing this agreement you certify that you have read and agree to the Acceptable Use Policy of the Chesterfield Township School District and the ChesNet Rules and Regulations.

I have read these Acceptable Use Guidelines and agree to the conditions set forth. I understand that the district's computing resources are designed for educational purposes. I also understand that it is impossible for the Chesterfield Township School District to restrict access to all inappropriate materials and I will not hold the district responsible for materials acquired on the network.

Student Name: _____ Date: _____

Parent Signature: _____

Position/Grade: _____

For Technology Department use only:

Assigned user name: _____